

Connections (non routine - basic)	Partial Registration
GIRS Requirements	Documentary Evidence to be submitted
1. Competency of Management of the Company	All personnel responsible for the control of technical aspects of carrying out Non-Routine Connections shall be able to demonstrate that they have expertise in the operations to be carried out.
2. Competency of Personnel Non Routine Connections (Basic) i. Management ii. 1 st line Supervisor iii Operatives	<p>Formal Qualifications in Management and Engineering qualification i.e. I.Eng of IGEM or evidence of long experience in managing similar Non Routine (basic) connections.(CV to be provided)</p> <p>Formal qualifications in Supervision together technical qualifications in gas distribution works or evidence of experience in Supervising gas non routine operations. The submitted CV should be able to demonstrate extensive experience of the operations to be undertaken</p> <p>Team leader should be qualified to GD5 or equivalent and hold current GWINTO card. Mate should be qualified to GD1 level or equivalent and hold current GWINTO card. The Team Leader should have extensive experience in carrying out Non Routine Connections and have received training on all pressure ranges and techniques required for this category. i.e. large diameter Squeeze off (>315 mm), Branch saddles, 7 bar connections</p>
3. Documentation The company shall demonstrate how they assess the Competency of individuals for the activities that they are expected to carry out. The company shall have processes in place that records the requirements for the completion of formal written procedures as per IGE/GL6. The process should also contain the standard documentation that the UIP proposes to use. A Technical Audit system shall be implemented for all Non Routine connection activities.	The Company system shall be recorded and Auditable and all individuals shall be able to demonstrate their competency. For connections to Transco's system this may be demonstrated by the individuals being registered as 'Competent Persons' and 'Authorising Engineers'. The Company system shall be reviewed on a regular basis. The UIP Technical Audit system should be reviewed on a regular basis and the results used for any 'tool box' talks.

<p>4. Authorisation of Non Routine Operations.</p> <p>The UIP shall have a process that documents their requirements for the Preparation, Verification, Approval and Authorisation of written Procedures. The process should also detail Individuals who are deemed to be competent for each of the tasks.</p>	<p>The UIP should produce controlled copies of the process and to keep a log of Individuals deemed to be competent for the activities to be undertaken. The log should also record the dates of assessment and any review dates.</p>
<p>5. Method Statements</p>	<p>Generic:</p> <ul style="list-style-type: none"> • Method statements to be submitted covering all Non Routine connections in the Basic category <p>Job Specific method statements</p> <ul style="list-style-type: none"> • Method statement to be implemented on site for the assessment to be submitted
<p>6. Equipment</p> <p>The Company shall demonstrate that they have, or have access to, the specialist equipment necessary to undertake the activities. They shall be able to demonstrate that the equipment is stored and maintained as per the manufactures recommendations.</p>	<p>The UIP shall demonstrate that they have all the necessary equipment available to carry out all the activities under the accreditation category and that a maintenance and inspection regime has been implemented. The equipment shall be stored in a safe and tidy condition and in good working order. If it is the intention of the UIP to hire the equipment as and when required, the UIP shall have in place a service level agreement with an appropriate Hire Company</p>